

Motorcycling Victoria

Covid Safe Plan

Return to Motorcycle riding and racing
in Victoria.

30 November 2021

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How we live – Information for Victorians

What you need to know: (information direct from [Coronavirus.vic.gov.au](https://www.coronavirus.vic.gov.au))

Almost all restrictions have eased for fully vaccinated Victorians, but some COVID-19 risks still remain. There are things we can all do to make ourselves and others safer.

CovidSafe principles (general)

As you live and work, remember these **COVIDSafe** principles (current from 18th November 2021):

- We recommend wearing a mask if you can't physically distance, have any symptoms, or if you are with people who may be vulnerable to COVID-19.
- Masks are required indoors at retail, health, care and justice facilities, at primary schools, and on public transport/taxis/rideshare. See the [Face masks page](#) for information about where masks are required.
- You can reduce risks by maintaining 1.5 metre distance from others where possible, using hand sanitiser and practising good hygiene.
- Ventilation and air filtration helps. Consider opening windows to let the fresh air blow through or catching up with friends outside.
- If you have COVID-19 symptoms or if you have been advised to get tested by a contact, workplace, or school, get a COVID-19 test and isolate until you get a negative result.
- If you have COVID-19, or you are a household contact, you need to quarantine. If your symptoms get rapidly worse, please seek help. Visit the hospital if it's an emergency.
- Remember to check in everywhere every time using the Service Victoria App.
- Get vaccinated to protect yourself, your loved ones, and your community. If you aren't fully vaccinated, you're at a much higher risk of going to hospital. [Book an appointment today](#).

What does this mean for Community Sport?

For the **physical recreation and community sport sector** this means:

- All Motorcycling Victoria activity can resume from 18th November 2021, permits are available [HERE](#)
- Venue caps and density quotients no longer apply at physical recreation premises (indoors and outdoors) with vaccination requirements applying to staff and patrons older than 12 years and 2 months
- For community sport the vaccination requirements do not apply in relation to any indoor space or outdoor space in a physical recreation premises if that space is being operated only for the purpose of conducting a community sport activity.

Please see the below link for the difference between community sport and physical recreation:

<https://www.coronavirus.vic.gov.au/sport-exercise-and-physical-recreation-services-sector-guidance>

- Community sport is still required to have COVID Check-in Marshals to record attendance at the venue.

Face mask are no longer required in Community Sport settings unless physical distancing cannot be maintained.

While it is wonderful that restrictions have eased, it is still important to maintain social distancing (1.5m) and the hygiene policies.

Vaccination requirement for Motorcycling Victoria events

If you are fully vaccinated, you can attend any sporting and recreation facility and sporting events. However, in some setting if you don't meet the vaccination requirements, you can't enter.

Vaccination requirements **don't apply** to people involved in community sport (e.g. Officials, Coaches, Volunteers, Riders, etc). However, Motorcycling Victoria supports any affiliated Club or Promoter who would seek legal advice on their own vaccine mandate at their event.

Club Responsibilities

To recommence riding activities, each motorcycle club must develop and keep up to date a **COVID-19 SAFETY PLAN** that outlines the measures that will be taken in the club environment to support a safe return to training and competition activities and adheres to the MV Guidelines in this document.

Clubs may use the "Safety Plan Checklist" in Appendix A of these guidelines as their safety plan. This will confirm they are adhering to the MV Guidelines

It is a requirement that the event organiser has a Covid Marshall to ensure the club COVID Safe Plan is in place and adhered to.

In addition, clubs must:

- Check with the landowner and local government on any local restrictions.
- Ensure 1.5m social distancing is being followed
- Ensure QR Check in Codes are available for all to use
- Ensure signage is in place to indicate where limits are in place, for example in canteens and club rooms.
- Ensure surfaces and objects are regularly cleaned with sanitiser.
This includes door handles, light switches, kitchen surfaces, bathroom surface, phones, remote controls, and any other high touch areas.
- Provide hand washing guidance to all participants, spectators, and volunteers.
- Promote regular and thorough hand washing.
- Provide sanitising hand dispensers in prominent places around the venue entry and exit points.
- Ensure sanitising hand rub and soap dispensers are regularly refilled.
- Ensure bins are provided around the venue for disposal of tissues, face masks and gloves.
- Canteen facilities are opened in accordance with state government guidelines for restaurants and cafés. Indoors densities adhered to. Floor marked to ensure 1.5m spacing for customers waiting, seating arranged to encourage social distancing.
- Ensure adequate signage and notification of relevant hygiene and distancing protocols are displayed.
- Insist that anyone who is unwell does NOT attend.
- Persons displaying ANY signs of sickness MUST leave IMMEDIATELY.
- Ensure that anyone not complying with the COVID-19 SAFETY PLAN is asked to leave the grounds and return home. Persons not complying may be subject to further discipline action at the discretion of the club committee and MV.

Standard requirements:

- Review your COVIDSafe plan, to ensure in line with current guidance.
- Appoint a COVIDSafe Marshall to oversee activities.
- A QR Check in code must be available for all attendees
- Check with venue owners/managers regarding venue specific requirements.
- Facilities such as club rooms, communal change rooms (including showers), and toilets can open.
- Clubrooms and other facilities may be opened with capacity subject to the density quotient.
- Common use areas and surfaces are to be cleaned regularly. Encourage good hygiene.
- Encourage use of hand sanitiser and have readily available on site.
- Disinfect equipment after handling – avoid sharing of equipment where possible.
- Schedule activities to expedite participation and avoid overcrowding.
- Implement processes to streamline check-in, payments, and bookings – avoiding unnecessary gatherings and double handling of items.
- Persons displaying any symptoms must not attend or be permitted on site.
- Persons displaying any symptoms, after arrival, must depart the site immediately.
- Determine protocols if a person presents with symptoms or develops symptoms onsite.
- Canteens can open
- Clubs may re-open locked venues
- Ensure there is adequate area between vehicles to allow riders to work on bikes
- Some discipline specific guidelines may apply for the running of events.
- Camping is permitted, subject to, and consistent with current government guidelines.

Notify DHHS of a COVID-19 incident by phoning 1800 675 398

BE SAFE, CAUTIOUS & APPROPRIATE.

Communication:

It is recommended that event organisers communicate the following information to participants and coaches **electronically** and **prior** to the events occurring.

Participant Communication	Coach Communication
<p>Prior to the event, clubs to provide electronic communication to all participants, officials, volunteers, caregivers that includes:</p> <ul style="list-style-type: none"> • Hygiene practices that have been implemented by the club, including hygiene procedures around the venue and equipment. • Hygiene expectations of all participants. • What to do if you are feeling unwell or have been into contact with people who are sick. • Opt-out options for individuals who may fall ill • Measures the club are taking to limit physical contact of riders (i.e. social distancing guidelines). • Restrictions that are in place on club rooms, change rooms, toilets, canteens etc. 	<p>Clubs should electronically communicate to all coaches and officials the required expectations as leaders within the sport environment, including:</p> <ul style="list-style-type: none"> • Importance of the required hygiene protocols and practices. • Limiting crossover of groups. • Toilets may be opened. • non-contact only. • provide a guide to acceptable training exercises. • Requirement for riders to 'get in / get out'.

Rider/Parent/Guardian Responsibilities

When participating, the following conditions are to be adhered to:

- Participants should not attend if in the past 14 days they have:
 - Been unwell or had any flu-like symptoms.
 - Been in contact with a known or suspected case of COVID-19.
 - Been overseas in the past 14 days or been in contact with a person that has travelled overseas in the past 14 days.
 - Had any respiratory symptoms (even if mild)
- Riders should come prepared for the event, gear bike etc.
- Parents must maintain social distancing of 1.5 metres from each other as well as from the riders and coaches.
- Spectators are welcome to competitions but must be well-spaced around the venue. 1.5m spacing between persons must be maintained.
- Riders, spectators, and parents MUST ALL maintain social distancing of 1.5 metres from each other.

Hygiene and Return to Riding and Competition

Hygiene Protocols for Return to Riding and Competition

- Alcohol based hand sanitisers must be available, with riders and officials encouraged to use prior, during and following activity.
- There is strictly to be no sharing of water bottles or food or other personal equipment.
- Riders (or their support person) must prepare their own bike and bring their own gear.
- No sharing of tools or touching another rider's tools.
- No spitting or clearing nasal passages.
- Avoid physical contact such as handshakes or hugging.
- Change rooms, club rooms may be utilised.
- Club provided equipment and vehicles is to be cleaned/sanitised appropriately after each event.
- Extra, and regular cleaning and sanitising of toilets, change rooms and canteen.
- If you, or people you have been in contact with are sick, please DO NOT attend. Seek medical advice.
- Medical teams must ensure strict hygiene, sanitising equipment and surfaces following each attendance.
- Medical teams must remain at their post and not mingle unless called to a response. At a response only the personal necessary are to be present. Each team to have own medical kit.

General Hygiene Practices for Return to Riding and Competition

- Wash your hands often with soap and water for at least 20 seconds - if soap and water are not available, use an alcohol-based hand sanitiser.
- Avoid touching your eyes, nose, and mouth.
- Avoid close contact with people who are sick.
- Stay home and seek medical treatment when you are sick.
- Cover your mouth with a tissue or your elbow (not your hand) to cough or sneeze.
- Any member or volunteer that has underlying health conditions or is considered a vulnerable person should consult with a healthcare professional prior to returning to motorcycling events.

CLUBS MUST ENSURE THAT THESE HYGIENE PROTOCOLS ARE IN PLACE FOR ALL EVENTS.

IF THESE PROTOCOLS CAN'T BE ACHIEVED THE ACTIVITY SHOULD NOT PROCEED.

Review of Guidelines

Motorcycling Victoria intends to review this plan regularly or if state government advice changes. Reviews will include all National and State guidelines being adhered to by all Motorcycle clubs within Victoria.

All Motorcycle Clubs Play an Important Role

All clubs play an important role in:

- Reducing the spread of COVID-19.
- Promoting good hygiene practices amongst riders and officials.
- Adhering and promoting the State Government requirements around social distancing and gatherings.
- Following the clear protocols and requirements around Return to Riding.

It is important that clubs are respectful in adhering to the protocols outlined as part of this Staged Return to Riding Guideline document, as they form part of the current Government directions. If every club and individual play their part in adhering to the protocols, it will mean that motorcycling plays its part in positive community health outcomes and will also improve the opportunity for motorcycle activity to return to full competition.

**If you have any queries, please contact
robert.mestrom@motorcyclingvic.com.au**

APPENDIX A – SAFETY PLAN CLUB CHECKLIST

APPENDIX B - POSITION DESCRIPTION - CLUB COVID SAFE MARSHALL


APPENDIX A – SAFETY PLAN CLUB CHECKLIST


CLUB CHECKLIST FOR RETURN TO MOTORCYCLE RACING & RIDING


This checklist has been established to support Motorcycling Victoria (MV) clubs returning to riding & racing under the current State Government COVID-19 restrictions. MV (and its members, coaches, officials, caregivers, and volunteers) have an obligation to strictly adhere to these protocols at every event.


The key principle for training must be **‘Get in, Ride and Get out’**.


Always refer to when organising events <https://www.coronavirus.vic.gov.au>


	<p>1. KEEP RECORDS AND ACT QUICKLY IF PEOPLE BECOME UNWELL</p>
<input type="checkbox"/>	<p>COVID-19 SAFETY PLAN The club must have a COVID-19 Safety Plan prior to commencing riding and competition activities. This must adhere to the “Guidelines for a Return to Motorcycle activity” This checklist can be your club safety plan if you meet all the requirements below.</p>
<input type="checkbox"/>	<p>COVID MARSHALL APPOINTED The club has appointed a person to ensure the Safety Plan is in place and adhered to.</p>
<input type="checkbox"/>	<p>CLUB UNDERSTAND THE RETURN TO MOTORCYCLE RIDING GUIDELINES The club and all teams have read, understood, and agree to adhere to the “Motorcycling Victoria- Covid Safe Plan” document provided by Motorcycling Victoria. The club, coaches understand that they must follow the direction and advice of Police, Government and Motorcycling Victoria at all times.</p>
<input type="checkbox"/>	<p>REGISTER OF PARTICIPANTS The club has implemented a QR code to register to keep a track of all attendees (including parents / carers/ spectators) and this is to be made available upon request by Motorcycling Victoria or health authorities including name, mobile, time arrived.</p>

	<h2>2. PRACTICE GOOD HYGIENE</h2>
<input type="checkbox"/>	<p>PERSONAL HEALTH The club has advised participants, parents, coaches, volunteers and any one on site that if unwell, been in contact with someone unwell, travelled overseas in the past 14 days, or been in contact with someone who has they must not attend or they must go home immediately. All attendees must be recommended to download and activate the COVIDSafe app.</p>
<input type="checkbox"/>	<p>SIGN IN</p> <ul style="list-style-type: none"> • Pre-payment is preferred but if not possible use EFTPOS • Avoid handling cash • If unavoidable, wear disposable gloves and use sanitiser when handling cash
<input type="checkbox"/>	<p>TOILETS AND CHANGEROOMS MAY BE OPEN</p> <ul style="list-style-type: none"> • Regular cleaning to occur • Soap or sanitiser to be available • Paper towels only – no fabric hand towels
<input type="checkbox"/>	<p>HYGIENE PROTOCOLS ARE IN PLACE The club has implemented the hygiene protocols as outlined in the “Guidelines for a Return to Motorcycle Riding” document.</p>
<input type="checkbox"/>	<p>SANITISER Sanitiser must be available at all places where contact can be made such as canteens, toilets, kitchens, first aid, sign-in, etc.</p>

	<h2>3. CREATE WORKPLACE BUBBLES</h2>
<input type="checkbox"/>	<p>COACHING & TRAINING GROUPS</p> <ul style="list-style-type: none"> • Make sure all attendees social distance 1.5M • No sharing of equipment, Bikes, Helmets etc. • Masks must be worn for indoor sessions or close contact outside
<input type="checkbox"/>	<p>SMALL COMPETITION GROUPS The club must ensure there are only small groups of people in total waiting for their turn to compete, or at start area, pits or anywhere on the venue</p>
<input type="checkbox"/>	<p>STRICTLY NO CONTACT The club has advised participants, coaches, officials, and parents that training, and competition must be strictly NON-CONTACT.</p>

	<h4>4. ENSURE PHYSICAL DISTANCING</h4>
<input type="checkbox"/>	<p>SOCIAL DISTANCING</p> <p>The club has advised its participants, coaches, volunteers, spectators, and parents that all riding, coaching and congregating must strictly observe social distancing requirements of 1.5m and adhere to the requirement of no more than 1 participant per 4sqm AT ALL TIMES, including when preparing bikes.</p> <ul style="list-style-type: none"> • Use floor markings to help with distancing while queuing • Separate entry and exit points • Display signage as a reminder to attendees • Sign in to be complete outside or in well ventilated areas only • Riders briefing to be via PA, do not group riders together • Only medical staff to attend accidents • Do not put everyone together for group photos • Info updates https://www.dhhs.vic.gov.au/victorias-restriction-levels-covid-19
<input type="checkbox"/>	<p>PARKING</p> <p>The club has considered parking of vehicles and trailers to ensure 1.5m social distancing, in particular when unloading. Vehicles and equipment must be 4m apart.</p>
<input type="checkbox"/>	<p>ACCESS TO CLUBROOMS AND CANTEEN</p> <p>Clubrooms and canteens must abide by the state government rules on cafes and restaurants. Government densities adhered to inside, 4sqm per person 1.5m apart. Floors to be marked with distancing indicators. Masks must be worn indoors.</p>
<input type="checkbox"/>	<p>SCRUTINEERING</p> <p>Advise riders of self-scrutineering prior event, any additional bike checking by officials to be conducted in open areas only.</p> <p>Self Scrutineering forms can downloaded HERE</p>
<input type="checkbox"/>	<p>PITS & START AREA</p> <p>All participants must practice 1.5m social distancing when in all areas.</p>

	<p>5. AVOID INTERACTIONS IN CLOSED AREAS</p>
<input type="checkbox"/>	<p>CANTEENS Where possible provide more options to seat and congregate outside. Limit seating inside.</p>
<input type="checkbox"/>	<p>SIGNAGE and EDUCATION The club has placed signage (such as handwashing, social distancing, etc) in prominent locations at the training venue and provided members with educational information regarding hygiene & cleaning.</p>
<input type="checkbox"/>	<p>MEDICAL Is located such that medical personal are separate from groups and public. Sanitising and surface cleaning in place following each patient visit.</p>

	<p>6. FACE MASKS – (remember there may be some persons exempt)</p>
<input type="checkbox"/>	<p>FACE MASKS Must be worn whenever indoors or when 1.5 distance cannot be maintained.</p> <ul style="list-style-type: none"> • Be aware some people may have genuine exemptions Lawful Reasons Not to wear a Face Mask • Everyone must carry a face mask • Make sure they are worn correctly • Face shields and counter screens are also advised • Update information https://www.dhhs.vic.gov.au/face-masks-vic-covid-19

APPENDIX C: POSITION DESCRIPTION - CLUB COVID SAFE MARSHALL

OVERVIEW

To keep Motorcycling safe for participants, members, parents, volunteers, coaches, officials, and spectators, and to ensure the safety of the wider community Motorcycling Victoria events must appoint a COVID Safe Marshall. The COVID Safe Marshall will assist in implementing a safe return to riding & racing activities.

It is recommended that this role is a 'stand-alone' role, however, can be combined with other duties that do not restrict the duties of the COVID Safe Marshall.

SCOPE OF POSITION

Aim: To ensure Motorcycling remains safe for all members.

Role: The COVID Safe Officer is responsible for implementing the club Return to Riding plan which is based on the MV Return to Riding template, and to ensure that all the actions outlined are in place prior to an activity commencing.

NOTE: It is not the role of the COVID Safe Marshall to write or develop a COVID Return to Riding plan, that is the role of the club committee while referring to the information supplied by MV, however it would be reasonable to expect the COVID Safe Officer will have input into the development of the plan.

Extent: This role extends to all activity undertaken by the club: RPA, Practice, competition, working bees, meetings etc . The club committee may appoint one or more COVID Marshalls to ensure a presence at all activity.

Reports to: Club Executive Committee.

EXPERIENCE REQUIRED

Must be able to maintain an understanding of the club Return to Riding plan as amended from time to time to reflect MV template plans and state government requirements.

DUTIES:

- To ensure the event complies with any COVID Safe plans in place.
- To attend club activities to monitor the implementation of the COVID Return to Ride plan.
- Ensure volunteers are in place where required i.e. gate attendants, toilet cleaners etc
- Ensure social distancing is maintained including compliance with density. The COVID Safe Officer has the authority to request compliance from members and visitors.
- Ensure all attendees use QR check in system
- Ensure toilets and public places are cleaned as required and supplies of sanitiser and paper towels are maintained.
- Reporting instances of non-compliance to the committee. Committee is to deal with evictions of people who refuse to comply.